

## ***Tidelines* Submission Guidelines**

### **Instructions for Submitters**

#### **General**

To facilitate making a submission to *Tidelines*, please read these guideline in their entirety before proceeding.

#### **Publication Standards**

Submission forms must include full name, Seabrook Island address, and e-mail address. Posts will display the submitter's full name or as indicated by the submitter. This information will not be shared without consent or unless requested, except for responding to inquiries or sharing relevant information.

Content should inform property owners about important local events, share general interest information, or reflect life on Seabrook Island. Such content includes but is not limited to the following examples and limitations.

Examples include:

- Announcements or reports on Island and nearby events
- Updates from Island organizations open to all property owners and residents
- Notices on issues/events affecting property owners and residents
- Articles on the Island's natural environment
- Relevant images, videos, or audio

The following will not be published:

- Adversarial, political, or advocacy content
- Material attacking individuals' character or competence
- Inflammatory or unsubstantiated claims
- Copyright-infringing material
- Content mainly promoting private commercial interests

#### **Posts**

Posts must be under 1,200 words. Editors may edit content for length and clarity while maintaining the original intent. Submit content as plain text using the online form; sending it via email or other methods may delay publication.

Editors can correct grammar and spelling, make other minor changes, and add stock photos to improve comprehension. They may consult contributors about changes but are not required to do so.

Editors will link posts to websites as necessary or requested. Contributors should provide URLs for any preferred links.

### **Supporting Documents**

Submitters may add separate documents (such as reports, brochures, lists, notes, or data). PDF is the preferred format. *Tidelines* will link these documents for readers' access.

### **Photos and Other Images**

Submitters may choose to include photos or other images as part of their post. Images thus submitted must be in one of these preferred formats: .png or .jpeg or .jpg.

### **Video Files**

Editors prefer video files already hosted on sites like YouTube or Vimeo for easy embedding; submitters must provide the video URL.

On a case-by-case basis, editors may help host unlisted videos. Videos should be high quality—clear focus and minimal camera movement. Audio is optional, but poor audio quality may prevent posting.

### **Religious Content**

As a general policy, *Tidelines* will not accept content that publicizes religious services or events, unless such services or events take place on Seabrook Island, and are sponsored or sanctioned by one or more of the three entities (i.e., SIPOA, TOSI, or SIC).

This restriction does not apply to non-religious cultural events open to the general public that will be held in places of worship. For those events, editors and writers may exercise typical discretion related to the degree of Island-wide interest in determining whether to post such content.

### **Intellectual Property**

By submitting to *Tidelines*, the submitter confirms they created the content. If sharing published or copyrighted material, credit the original author and include a URL if possible. This rule covers all media: text, documents, photos, audio, and video.

Similarly, original content submitted to *Tidelines* may be reused or shared, with credit, at the editors' discretion.

Submissions to *Tidelines* will be available in the public domain.

Content that does not meet *Tidelines'* editorial standards, or is otherwise deemed unsuitable by the editors, will not be published. Editors will notify submitters of the reasons and offer a chance to revise and resubmit. Minor revisions may be made for compliance with editorial standards.

Please submit questions regarding application of these standards to [seabrookislandblog@gmail.com](mailto:seabrookislandblog@gmail.com).

Revised April 2026